

Uttarakhand State Cooperative Federation Ltd.
“UCF Sadan”, Vishnu Vihar, Deep Nagar Road, Dehradun – 248 001
E-mail: ucfdehradun@gmail.com Website: ucf.org.in

Date- 15th October, 2025

Request for JV proposals to produce Biogas and its by-products

1. UCF background

Uttarakhand State Co-operative Federation Ltd (UCF) is the multipurpose Federation of Uttarakhand. UCF was registered on 15th July 2002 after bifurcation from U.P. Co-operative Federation Ltd, (PCF) Lucknow as a result of formation of Uttarakhand State on 9 November 2000. The Federation made a humble start with 16 employees of PCF working on deputation with a share capital of 12,000.00 only. The present turnover of the Federation is Rs 20,123.00 lacs. The Federation is working in the following areas:

- (i) Distribution of Chemical Fertilizer, Bio fertilizer, certified seeds & pesticides to farmers through PACS
- (ii) Purchase of wheat & Paddy through PACS.
- (iii) Supply of Consumer Items to state offices/cooperative societies.
- (iv) Warehouse operation viz renting of godowns etc.
- (v) Supply of Ayurvedic medicines in the government hospitals all over India. UCF has its own drug manufacturing unit at Ranikhet (Almora).

2. Objectives of this initiative

Under the provisions and mandate of Uttarakhand Co-operative Societies Act 2003 and Uttarakhand Co-operative Societies Rules 2004, UCF has taken this initiative to manufacture and / or supply Bio-gas through Joint Venture on Pan India and in Overseas Market.

3. Eligibility criteria

The JV partners should be:

- (i) Legal entity as per Indian law
- (ii) They should be Indian entities
- (iii) They should have been in existence at least from 1.8.2022
- (iv) Should not have been debarred for doing business with any central or any state government or undertakings in last three years and same is effective on the day of submission this proposal
- (v) Should have the license to manufacture minimum 5 tonnes of CBG per day on the day of submission this proposal

4. Technical qualifications –

- (i) Capacity as EPC supplier to supply minimum 5 tonnes per day CBG Plant
- (ii) Tie-up for latest proven technology in Biogas industry, available & working in India.
- (iii) Tie-up with Biogas equipment manufacturers.

5. **Financial qualification:**

Turnover of Rs. 50 crores average during FY 2022-23, 2023-24 and 2024-25 with Positive net-worth as on 31.3.2025 or minimum net worth of promoters Rs. 50 crores as on 31.3.2025.

6. **Main features of JV**

- (i) **SPV** (in consultation with JV partner)
- (ii) **Shareholding-** 51% UCF and 49% partner
- (iii) **Board of Directors** – 3 each. With Chairman from UCF and MD by partner
- (iv) **UCF responsibility** –
 - a) Providing land to SPV for each plant on lease
 - b) Raw material supply tie-ups
 - c) Development of sale and supply chain network including storage for Fermented Organic Manure (FOM), Liquid Fermented Organic Manure (LFOM), Phosphate-rich Organic Manure (PROM), pesticides and biomass pallets
 - d) Branding and marketing promotion for products
 - e) Assist in project finance from banks, financial institutions, grants, subsidies, donations, CSR funding, etc.
 - f) Payment from buyers
 - g) Providing land for retails outlets as per Oil Manufacturing Companies' (OMC) regulation (tentatively 5 each in Garhwal and Kumaon divisions)
 - h) Support in getting of No-Objection Certificates for the Project
 - i) Supervision on Quality Assurance
- (v) **Partner responsibility** –
 - a) Feasibility, design, detailed engineering and project management of integrated Biogas complex including its by-products
 - b) Supply, installation, testing, certification, operations and management of the Compressed Biogas (CBG) complex include:
 - 10 TPD Compressed Biogas Plant with Membrane based Purification
 - Bottling Facility with LCV and Suitable No of Cascades
 - 100 TPD Organic Fertilizers including PROM Plant
 - 2 TPH Biomass Pallets
 - Packing facility
 - Laboratory
 - Retails Outlets
 - c) Technical collaboration on CBG Technology
 - d) Off-take agreements with Oil Marketing Companies (OMC's) for Sale of CBG
 - e) License and setting up of retails outlets for CBG including by-products and complementary products / services like Petrol, Diesel, EV Charging facility, Food Outlets with other Wayside Amenities

- f) Appropriate packaging for all products considering safety, security and statutory compliance
- g) Development of new products including organic fertilizers and pesticides as per the State farmers' requirement

7. **Pricing** - As per JV agreement / SPV provisions

8. **Revenue sharing** - Net revenue 51% UCF and 49% partner

9. **Contract period** - As per JV agreement / SPV provisions

10. **Operation & Maintenance of Plants** – By SPV

11. **Submission of proposal:**

- (i) **Proposal Validity** - 180 days from the last date for submission
- (ii) **SPV** may be incorporated from among the eligible bidders within a period of 6 months.
- (iii) **Original Documents only (a) Original Power of Attorney** (as per format), **(b) Original Affidavit** (as per format) and **(c) Original affidavit for litigation history** (as per format)
- (iv) Right to accept and to reject any or all proposals. Notwithstanding anything contained in the RFP, the UCF reserves the right to accept or reject any proposal and to annul the Bidding Process and reject all proposals at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons, therefore.
- (v) The UCF reserves the right to verify all statements, information and documents submitted by the Bidder in response to the RFP or the Bidding Documents. Failure of the UCF to undertake such verification shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of the UCF thereunder.
- (vi) **Clarifications** - Bidders requiring any clarification on the RFP may notify the UCF in writing by above given e-mail. The responses will be uploaded in website "ucf.org.in". UCF reserves the right not to respond to any question or provide any clarification, in its sole discretion, and nothing in this Clause shall be taken or read as compelling or requiring the UCF to respond to any question or to provide any clarification. The pre-submission meeting is scheduled at **2.00 PM on 30th October 2025** at the above address. **Participation through VC is also permitted on request.** Interested parties may also seek clarification through above e-mail.
- (vii) **Right to amend RFP** - The UCF may also on its own motion, if deemed necessary, issue interpretations and clarifications to all proposals. All clarifications and interpretations issued by the UCF shall be deemed to be part of the Bidding Documents. Verbal clarifications and information given by UCF or its employees or representatives shall not in any way or manner be binding on the Authority. All such Addendum / Corrigendum will be posted on website

“ucf.org.in” only. No news paper advertisement will be given for any such Addendum / Corrigendum.

- (viii) The Proposals may be submitted till **5:00 PM** on **10th November 2025** through email “ucfdehradun@gmail.com”.
- (ix) **Opening of proposals** – UCF shall open the Technical Proposals on the next working day at 11:00 AM, at the above address in the presence of the Bidders who choose to attend. The presentation of proposals shall be intimated separately.
- (x) **Evaluation of Proposals** – UCF reserves the right to enter into JV or SPV with as many as possible or necessary depending upon the requirement and manufacturing capacity of partners. As part of evaluation, UCF reserves the right to seek from the bidders a presentation of the proposal including Eligibility and Technical criteria.
- (xi) **Dispute jurisdiction** - All disputes shall be subject to mediation by Registrar of Cooperative Societies, Uttarakhand.
- (xii) **This RFP is issued subject to permission from competent authority.**

**Managing Director
Uttarakhand State Co-operative
Federation
Dehradun**

LETTER COMPRISING THE PROPOSAL

Dated:

To,

Managing Director
U C F
Dehradun

Sub: Proposal for Project - [Title]

Dear Sir ,

1. With reference to the RFP document dated*, I/we, having examined the RFP document and understood its contents, hereby submit my/our Proposal for the aforesaid project. The Proposal is unconditional and unqualified.
2. I/ We acknowledge that the UCF will be relying on the information provided in the Proposal and the documents accompanying such Proposal of the Bidders, and we certify that all information provided in the Proposal and Annexures are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.
3. This statement is made for the express purpose of qualifying as a Bidder for the said RFP
4. I/ We shall make available to the UCF any additional information it may find necessary or require to supplement or authenticate the Proposal statement.
5. I/ We acknowledge the right of the UCF to reject our Proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. I/ We certify that in the last three years, have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial UCF or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part.
7. I/ We declare that:
 - a. I/ We have examined and have no reservations to the RFP document, including any Addendum issued by the UCF,
 - b. I/ We do not have any conflict of interest with this project in any manner, and
 - c. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for proposal issued by or any

* All blank spaces shall be suitably filled up by the Bidder to reflect the particulars relating to such Bidder

- agreement entered into with the UCF or any other public sector enterprise or any government, Central or State; and
- d. I/ We hereby certify that we have taken steps to ensure that in conformity with the provisions of the RFP document, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice.
 8. I/ We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any Proposal that you may receive nor to invite the Bidders to Bid for the Project, without incurring any liability to the Bidders.
 9. I/ We undertake that in case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of the provisions of this RFP; we shall intimate the UCF of the same immediately.
 10. The Statement of Legal Capacity as per format provided at Annexure of the RFP document, and duly signed, is enclosed.
 11. I/ We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the UCF in connection with the selection of the Bidder, or in connection with the selection/ Bidding Process itself, in respect of the above-mentioned Project and the terms and implementation thereof.
 12. I/ We agree and undertake to abide by all the terms and conditions of the RFP document.

In witness thereof, I/ we submit this proposal under and in accordance with the terms of the RFP document.

Yours faithfully,

Date: (Signature, name and designation of the Authorised Signatory)

Place: Name and seal of the Bidder

DETAILS OF BIDDER

1.	a. Name: b. Country of incorporation: c. Address of the Corporate headquarters and its branch office(s), if any, in India: d. Date of incorporation and /or commencement of business:
2.	Brief description of the Company including details of its main lines of business and proposed role and responsibilities in this Project:
3.	a. Details of individual(s) who will serve as the point of contact/ communication for the Authority: b. Name: c. Designation: d. Company: e. Address: f. Telephone Number: g. E-Mail Address: h. Fax Number:
4.	a. Particulars of the Authorised Signatory of the Bidder: b. Name c. Designation: d. Address: e. Phone Number: f. Fax Number:
5	Technical capacity details
6	Financial capacity supported by CA certificate

Signature of Authorised Signatory

POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

Know all men by these presents, We..... (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorise Mr/ Ms (name), son/daughter/wife of and presently residing at, who is presently employed with us and holding the position of, as our true and lawful attorney (hereinafter referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for the [Title] proposed or being developed by the [Company] (the “UCF”) including but not limited to signing and submission of all Proposals and other documents and writings, participate in Pre-Proposal Conference and other conferences and providing information/ responses to the UCF representing us in all matters before the UCF signing and execution of all contracts including the Concession Agreement and undertakings consequent to acceptance of our Proposal, and generally dealing with the UCF in all matters in connection with or relating to or arising out of our Proposal for the said Project and/ or upon award thereof to us and/or till the entering into of the Concession Agreement with the Authority.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF 2022

For

.....

(Signature, name, designation and address)

Witnesses:

1.

2.

(Name, Title and Address of the Attorney)

LITIGATION HISTORY

(On not less than Rs. 100/- stamp paper)

*[**Note:** Bidder/Proposer shall provide the certification or information as per format given below. Failure to provide such certification or information (fully and accurately) may result in a determination that the Bid/Proposal is non-responsive.]*

NO LITIGATION CERTIFICATION

I, _____,
hereby certify that
(person responsible for submission of Bid/Proposal)

(Bidder/Proposer name as shown on Bid/Proposal)

has not been involved in any litigation for five (5) years preceding the date of submittal of this Bid/Proposal.

LITIGATION HISTORY INFORMATION

(1) Name of Case:

Court case identification number:

Jurisdiction in which case was filed:

Outcome of the case:

(2) Name of Case:

Court case identification number:

Jurisdiction in which case was filed:

Outcome of the case:

DECLARATION:

I declare under penalty of perjury that the foregoing is true and correct.

Executed this _____ day of _____ (month and year) at _____

by

(signature of person responsible for submission of Bid/Proposal)

AFFIDAVIT

On not less than Rs. 100/- stamp paper)

I / We, who is / are Authorised to sign and submit the proposal against your tender [title and reference number of the Invitation for proposals] do hereby undertake as follows:

- i. all the statements, documents, testimonials, certificates, etc., uploaded are genuine and the contents thereof are true,
 - ii. any of our personnel, representatives, sub-consultants, sub-Service Providers, service providers, Service Provider s and/or their employees will not directly or indirectly, engage in any activity that may intervene, interfere and/or influence the procurement process at any stage,
 - iii. indemnify and compensate the Uttarakhand State Co-operative Federation from any penalties and costs that may be incurred due to lapse/s on our part including incorrect / misrepresented / forged documents or statements,
 - iv. our firm / company, M/s. and our Principal M/s. are not blacklisted by any ministry / department / undertaking of Government of India, any State government and / or any Union territory administration in India.
2. If we are found contravening this undertaking even after award of contract in our favour or anyone else, we accept disciplinary action by the Uttarakhand State Co-operative Federation including rejection of our proposal, annulment of contract and blacklisting.

Authorized signatory for the Bidder

Signed: _____

Name: _____

Designation: _____

Date: _____

(Name, Title and Address of the Attorney)

Witnesses:

1.

2.

Duly Authorised to sign this Authorization on behalf of: *[insert complete name of Bidder]*